

Friday November 4th, 2022

COFFEE WITH THE PRINCIPALS + PTSO MEETING

Mission: Creating a unified and caring community to support BFS students, teachers and families. PTSO achieves this goal through organizing and

coordinating events, fundraisers, and supporting extracurricular activities.

>>> Attraction + Communication + Engagement = Involvement <<<

****Call to Order 1134****

Number of attendees: 18

Introduction

Name + kids name/grade + icebreaker (what is PTSO?)

November Notes

- November is Native American Heritage Month
- 24 November (4th Thursday) - U.S. Thanksgiving

Coffee with the Principals

- School Updates
 - Parent Teacher Conference (PTC) survey feedback
 - 47 responses
 - Parents are glad that they have the option to go in person or zoom
 - Looking into making changes such as making sessions a little longer and with buffer times
 - Upcoming CJ food service survey
 - CJ food service is the school food provider
 - Lunch has improved since the beginning of the school year
 - New chef was hired
 - Season 2 athletics and ES after-school clubs
 - School sports team wrap up. ES wrapping up futsal and cross country
 - ES starts volleyball, MS starts volleyball, HS starts basketball

- Elementary will have new clubs
- Upcoming Events
 - SKAC HS Volleyball Final
 - Lots of hungry kids
 - PTSO traditionally run the concession stand to fundraise
 - ES and MS/HS STEM Fairs
 - ES at GIS on 22 November
 - MS/HS will be virtual
 - Thanksgiving Feast
- MS/HS proposed change to end of Q2
 - Run a regular schedule
 - AP teachers will have more contact time
- Quick summary of EARCOS trip - Explanation of EARCOS
 - (East Asia Regional Council of Schools)
 - Professional organization that our school is part of
 - Mr. Brenneman went to a conference with over 1k principals, educators and representatives sharing knowledge and learning around the region
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PTSO Old Business

- Uniform Shop Inventory - Abigail Gross - 1 minute
 - Thank you to Ms. Morgan Over for organizing and creating inventory for the Uniform shop!
- Founders Day - Abigail Gross - 1 minute
 - Friday, 14 October 2022 1030-1330 with distribution time from 1100-1300
 - 3 volunteer sign ups through sign up genius
 - Ice cream for students and staff (with some extras) ordering 320 cones
 - Total Expense:
 - EVENT COMPLETED
- National Honor Society (NHS) Induction - Abigail Gross - 1 minute
 - Monday, 17 October, 2022 1540
 - Chocolate boxes for 9 inductees
 - Budget: 45,000 KRW
 - Total Expense: 32,400 KRW
 - EVENT COMPLETED
- The Girls Club - Abigail Gross - 2 minutes
 - Requesting funding for their Haunted House fundraiser with the total expense of 234,290 KRW. They are requesting for them to be delivered by 28 October 2022.
 - DENIED.

- PTSO is unable to grant 10% of their rolling annual budget for a one time fundraiser.
 - Quorum would like to modify the PTSO fund request form for those asking for grants to please submit it with CLEAR objectives, budget and plan.
 - It was mentioned that grants were never more than 30,000 KRW
 - Abigail notes: This information is added to the Standing Rules. I believe PTSO binder to pass on from one officer or one board to another is vital for contingency.
 - Concern: having this on the floor a waste of time and should have been denied from the get go
 - Abigail notes: each grant request should be pass on at least to the parent representatives for voting, while each member of the PTSO (that attends a meeting or reads the agenda drafts) should atleast have their opinions heard
- Halloween Trick or Treat - Poonam Shailendra - 5 minutes
 - Thank you Ms. Poonam for taking the Chair Position
 - Monday, 31 October 2022 time 1445-1515
 - Number of volunteers: 30
 - Planned Games: games are canceled.
 - Notes: Halloween events are toned down in respect to the national mourning period.
- School Photo Day Assistance - Abigail Gross - 1 Minute
 - 01 November - 03 November
 - Number of volunteers:
 - Budget: 0
 - Task: assist with students and have the uniform locker ready for loaning of uniform items for photo day
 - Notes: volunteers may need clear instructions on uniform for each level

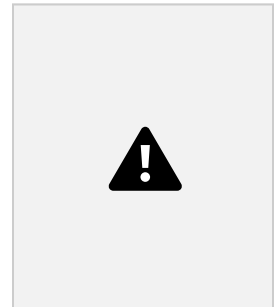
PTSO New Business

- Financial Update - Abigail Gross - 5 Minutes
 - Current: 2,760,727 KRW
 - Uniform Locker Net Revenue: 1, 010, 000 KRW (uncompleted inventory)
 - Monthly Summary
 - October:
 - Earning:

- Uniform Locker Sale: 240,000 KRW (3,211,027)
- Cupcake Sale:
- Expenses:
 - Founders Day Ice Cream: 320,000 KRW
 - NHS Inductee: 39,320 KRW
 - Halloween:
- November:
 - Earning:
 - Uniform Locker Sale:
 - Expenses:
- No new funding request as of 02 November 2022

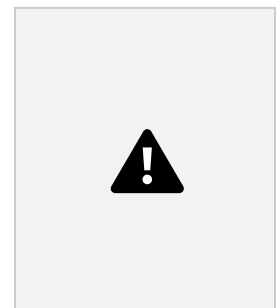
- Boys Volleyball Finals at BFS (Thursday, 17 November)

- Concession Stand Fundraiser
 - Budget: 150,000 KRW
 - BFS is hosting other SKAC schools for this event. BFS requests that PTSO volunteers run a concession stand throughout the day with food such as pizza, hot dogs, chips, drinks from Costco. The tournament will last from approximately 9:00 am to 5:00 pm with final schedule TBD.
 - <https://www.signupgenius.com/go/70A0F4DACA62BA0FF2-concession3>
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- Thanksgiving Feast (Thursday, 24 November)

- <https://www.signupgenius.com/go/70A0F4DACA62BA0FF2-thanksgiving7>
- Meal preparation
 - BFS requests 10 parent volunteers to prepare lunch by deboning the turkey and chicken and serving lunch to students and teachers. Lunch will be free for these 10 volunteers.
 - Time: TBD
- Tradition # 1 2017 - Dessert Bar
 - Provide and help serve desserts for all students and staff (1 serving each) The school requests that parents donate pumpkin, sweet potato, or apple pie and whipped cream. Other desserts may be donated, but these are the main request.



- Costco Pumpkin Pie: 13,990 per pie (x40 = 559,700) - contact Costco for preorder for large quantity - this quantity will be adjusted depending on the parent donation of baked goods
 - APPROVE or DENY
 - Tradition #2 2018 Parents joining Thanksgiving Feast
 - Parents are invited to join the Thanksgiving feast. Free for the ones who volunteer/donated desserts and 10,000krw fee for others.
 - Due to capacity limits, the school will have a Google Form sign-up form with specific times for each Division. Walk-ins will not be accepted, only the first 100 people that have signed up for lunch.
 - APPROVE or DENY

- Teacher/ Staff Appreciation

- We miss out on Q1. Any ideas for Q2?
 - chalk to the walk (leave gratitude notes on the sidewalk for teachers)
 - Coffee/Tea Run (get coffee orders day before, deliver 0800-0830)
 - Cornucopia (fruit basket, or apples/bananas) for the teacher/staff

- OPEN FLOOR

Meeting concludes: 1204

CALENDAR - reference - 0 minutes

- Quarter 2
 - *fundraising ideas**
 - 1 November - MS Futsal (no PTSO support)
 - 1-3 November - School Picture Photoshoot
 - 04 November - Coffee with the principals + PTSO Meeting

- 10 November Uniform Supplier Visit (*volunteers needed for PTSSO uniform locker*) + *PTSSO Swag Fundraiser (maybe bookmarks?)*
 - 11 November - MS KISAC 7s Soccer (No PTSSO support)
 - 12 November - MS KISAC 7s Soccer (No PTSSO support)
 - *?? November - Hot Cocoa Bomb or Hot Cocoa Fundraiser*
 - 22 November - Elementary STEM Fair (No PTSSO support)
 - *?? November - Thanksgiving Feast (stand by for PTSSO support)*
 - 25 November - US Thanksgiving - NO SCHOOL
 - 02 December - Coffee with the Principals + PTSSO Meeting
 - 02 December - ES Winter Concert & Arts Showcase
 - 8 December - Uniform Supplier Visit (volunteers needed for the PTSSO uniform locker) + PTSSO Holiday Swag Fundraiser
 - 09 December - MS/HS Winter Band & Choir Concert
 - *?? December - Toy and Book swap*
 - *Bringing a book or toy earns a token to swap. If no book or toy, pay ____ KRW as entrance fee. Have a hot cocoa and/or cider station and maybe baked goods on the side. Gift wrapping station for a fee.*
 - 14 December - EC Concert & Gingerbread House Activity
 - 16 December 2nd Quarter ENDS
 - 19 Commence Winter Break
- Quarter 3
 - 9 January - School resumes
 - 12 January - Uniform Supplier Visits (volunteers needed for PTSSO uniform Locker)
 - 13 January - Coffee with the Principals + PTSSO Monthly Meeting
 - *?? January - <insert fundraising ideas>*
 - 21-24 January - Lunar New Year (No school)
 - 03 February - Coffee with the Principals + PTSSO Monthly Meeting
 - 17 February - Professional Development Day (no School)
 - 24 - MS Volleyball Finals @ ISB/BFS
 - 1 March - Samil Day (no School)
 - 03 - HS Basketball Final @ BFS/ISB
 - 9 March - Uniform Supplier Visit (volunteers needed for PTSSO uniform locker)
 - 24 March - Q3 ends
 - *?? March - Pet Rock/Chia Pet Adoption/Plant Sale*
 - 27 March - Spring Break begins
- Quarter 4
 - 3 April - school resumes
 - *?? April - Garden Tea Time Fundraiser*

- 13 April - Uniform Supplier Visit (volunteers needed for PTSO Uniform Locker)
- 13 - ES PTSO Egg Hunt
- 13-14 Parent Teacher Conferences
- 01-04 May - PTSO Teacher Appreciation Week
- 5 May - Childrens Day (no school)
- 29 May - Buddha's Birthday (no school)
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- 6 June - Memorial Day (no school)
- 9 June - Graduation
- 12 June - Summer Break begins

PTSO Representatives Contact Information

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