## **#1 | AT SCHOOL - SANITATION**

The school is thoroughly sanitized using professional disinfecting equipment weekly.

# #2 | AT SCHOOL - SUPPLIES

All classrooms are equiped with:

- Hand sanitizer
- Disinfecting wipes
- Hygienic trash cans
- Desk partitions

Additionally the main office will keep:

Masks (several sizes)

### **#3 | AT SCHOOL - TEMPERATURE CHECK**

Temperature checks take place at minimum twice a day:

- 1. upon entering the school premises, and
- at lunchtime upon entering the cafeteria.

## #4 | AT SCHOOL - MASKS

Everyone must wear masks at all times, including on the BFS school bus.

## #5 | AT SCHOOL - CLEANING

School classrooms are cleaned not only before school starts but also during school time.

#### #6 | AT SCHOOL - HABITS

Teachers will be encouraging students to frequently wash their hands, and not touch their faces. Signage around the school reinforces healthy habits. All windows are opened regularly to maximize ventilation.

#### **#7 | AT SCHOOL - RECESS**

Recess takes place at different locations for different sections of the school.

## #8 | AT SCHOOL - LUNCH

- The MS&HS lunch schedule has been modified in order to allow spacing.
- Lunch takes place following a pre-arranged seating plan which ensures social distancing best practices. (No student placed next to, neither in front of each other.) and partitions have been added to the tables.
- Students are not allowed to serve themselves.

# #9 | AT SCHOOL - DEDICATED INFIRMARY

The school has designated the Admissions office as an infirmary for any students who present COVID-19 symptoms. Parents will immediately be called and asked to pick up their children. Students cannot come to school until clear of symptoms.

# #10 | AT SCHOOL - AFTER-SCHOOL CLUBS

Participation to after-school clubs will is limited.

### **#11 | AT HOME - QUESTIONNAIRE**

All BFS staff and student families are required to fill in a health questionnaire prior to the physical reopeing of the school.

## #12 | AT HOME - TRAVEL

Students who have traveled cannot return to school for 14 days after their return to Korea. If a student is living with someone under quarantine as instructed by the KCDC, they will not be allowed to attend school.

## **#13 | AT HOME - SUSPECTED CASE**

Parents must inform the school should anyone in close contact with their BFS student, or the student himself, be suspected of COVID-19 infection. The student will not be able to attend school until trace contacting has been completed by the Korean Centre for Disease and Control.

### **#14 | AT HOME - SYMPTOMS**

Students presenting any of the COVID-19 symptoms must stay home.

- Children should be fever-free for five days before returning to school.
- If your child did not develop a fever but experienced multiple symptoms (3 or more), they should stay at home for at least three days.

## **#15 | SCHOOL BUSES - SANITATION**

School buses will be sanitized twice a day:

- 1. before they start their morning route
- 2. before they start their afternoon route

Hand sanitizers will be placed at the entrance of the school bus.

#### **#16 | SCHOOL BUSES - UNLOADING**

Buses will be unloaded one by one, in order to avoid congestion.

#### **#17 | DROP & PICK UP - PARENTS**

Only staff and students are allowed on campus. Students are only allowed on campus starting 8:15 am.

Parents dropping their children will need to do so at the bottom of the main entrance stairs.

If you drop off your child with your car, please do so uphill of the main entrance and out of the bus drop-off area.

## **#18 | DROP & PICK UP - WAIT AREA**

Students will be directed to their homeroom classroom or first-class classroom and will wait there until school starts.