

BFS Virtual School

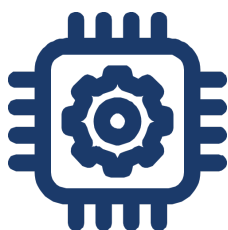
MS&HS Student Checklist



Starting on March 4, 2020 BFS will transition to an online learning environment. In MS/HS, students will follow a Monday meeting schedule every day. Attendance will be taken in each class and recorded on RenWeb. The work you do while in virtual school and your online behavior will be considered for your final grade. You will need to be rigorous and organized. But do not worry. We are here to help.

To start with, this is a daily checklist of what you need to be successful. Make sure to check it every day.

Tech Tools



You will need to make sure you have:

- Solid Internet Connection
- A laptop or a PC
- Google e-mail
- Google Classroom
- Zoom video conferencing (<https://zoom.us/download>) / select the first option if you are on a desktop. If you are using a tablet go to apple store or google play and look for the Zoom app. Check the tutorial <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting> for more information.

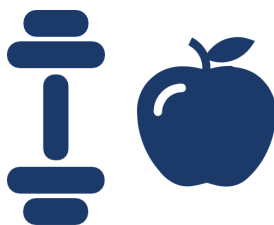
Contacting Teachers



Depending on your situation this is how you can contact your teacher for class content-related questions:

- During class time using Zoom (chat)
- Inside and outside of regular school hours (8:30 to 4:30 KST) use e-mail for longer and important messages.
- **Make sure to schedule time after school for content help** (send an email or ask via Zoom).

Good Habits



- Follow your regular Monday class schedule
- Login in to your Google Classroom and your class Zoom video conference.
- Attendance will be maintained in Renweb
- Complete ALL tasks set within the given time frame
- Check your school email daily during the week
- Ask questions and seek clarification when necessary
- Use your breaks to stand up, and stretch. During longer breaks get some air. Do not skip lunch.
- Restart your computer each night

Rules to remember



- Be on time: Normal Attendance rules apply, including tardies.
- Participation still counts, be in your virtual learning space on time and ready to participate.
- This work is counting towards your final grade. A summative is still a summative.
- Respect academic honesty - Don't cheat!

Feeling Stressed



This has been a crazy few weeks!
If you are feeling stressed about school or the current situation please reach out to your teacher, Mr. Brenneman, or Mrs. Ness. We are all here to help!

Questions



- For questions regarding classroom apps and materials (i.e. Flipgrid, etc.) please ask your teacher.
- For questions regarding a class assignment, ask your classmates and teacher to help clarify.
- For any other questions please contact vlsupport@bfs.or.kr

BFS Online School Meeting Times Monday Class Schedule Every Day (K.S.T.)

PERIOD	TIMING
Period 1	8:30 - 9:20
Period 2	9:24 - 10:14
Break	10:15-10:30
Period 3	10:31 - 11:21
Period 4	11:25-12:15
Lunch	12:15-12:50
Period 5	12:51-1:41
Period 6	1:45-2:35
Period 7	2:39 - 3:29

Remember!

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