

Parent Teacher Support Organization (PTSO) Meeting Minutes : May 3, 2018



Agenda item	Presenter	Time
<p>Call to Order:</p> <ul style="list-style-type: none"> ❖ Board of Directors: <ul style="list-style-type: none"> ➤ Chair: Sarah Sánchez Armstrong ➤ Treasurer: Vanessa Allepuz ➤ Concessions Coordinator and Social Media: Brian Armstrong ➤ Hospitality Coordinators: Kathy Kim and *Mariana Jimenez ❖ School Representatives: <ul style="list-style-type: none"> ➤ Iain MacFarlane (BFS Principal) ❖ Grade Level Parent Representatives: <ul style="list-style-type: none"> ➤ (PK3) Erica McVey, mother of Toby (<i>not in attendance</i>) ➤ (PK4) Angela Suk, mother of Jameson (<i>not in attendance</i>) ➤ (G1) Jeannie Kim, mother of Junho ➤ (G3) *Mariana Jimenez-Anzola, mother of Ana Maria (<i>not in attendance</i>) ➤ (G4) Satoko Crockatt, mother of Hana (<i>not in attendance</i>) ➤ (G5) Junga Heo, mother of Elizabeth (<i>not in attendance</i>) ➤ (G6) Suzanne Bowie, mother of Davion (<i>not in attendance</i>) ➤ (G7) Jin Cho, mother of Andrew Lee (<i>not in attendance</i>) ➤ (G10) Hyunji Kim, mother of Steven Choi (<i>not in attendance</i>) ➤ (G11) Peggy White, mother of Chris ➤ (G12) Lili Mercado, mother of Hans (<i>not in attendance</i>) ❖ All others in attendance: <ul style="list-style-type: none"> ➤ Young Cho 	Sarah	11:30
<p>Communication from BFS:</p> <ul style="list-style-type: none"> ● Update for Security Procedures <i>Drop and Pick Up Times (8:10 am to 8:30 am and 3:15 pm to 3:45 pm)</i> <i>During the times specified above the school's front door will be open. Supervision is present through the school's administration and office staff.</i> <i>Outside drop and pick up times</i> <i>The BFS front door will remain closed outside the drop and pick up times specified above. All visitors will need to procure a "visitor's badge" in exchange for a valid id at the security booth (bottom of the main entrance stairs). Please note that the main office will not buzz in anyone not having a valid BFS visitor badge.</i> <i>We would like to remind you that due to limited space, the BFS parking is reserved for BFS buses and BFS personnel.</i> ● Yearbook Update: <ol style="list-style-type: none"> 1. <i>Yearbooks are still available (there are 40 left)</i> 2. <i>Selling out helps keep our prices low</i> 3. <i>Encourage students to collect and give autographs</i> 	Sarah & Mr. Morrison	11:35
<p>End of Year Recognition: Board of Directors, Parent Representatives, Active PTSO members, and Events <i>Sarah recognized members who have contributed significant time to support our community. Thank you ALL for your time, ideas, enthusiasm, contributions, baked goods,</i></p>	Sarah	11:40

energy, and for raising such amazing children! The Parent Representatives in attendance were also given PTSO pins.

Review of PTSO account movements since the last meeting:

→ **Start Balance: 3,066,260 krw**

- ◆ Egg stuffing lunch: (95,200 krw)
- ◆ Library Ice Cream Social - Nonfiction reading challenge (72,000 krw)
- ◆ Pizza for volunteer club: (60,000 krw)
- ◆ Badminton set: (243,000krw)
- ◆ TBall set (84,120 krw)
- ◆ Paper Roll and Coffee Urn (235,820 krw)
- ◆ Uniform sales: 20,000 krw
- ◆ Speech & debate concession stand: 99,500 krw (*Drama still not picked up their contribution*)

→ **End Balance: 2,395,620 krw**

NOTE: NOT ALL FUNDING REQUESTS BELOW HAVE BEEN ACCOUNTED FOR
(Pictures in [slideshow](#))

Vanessa

11:50

Budget Update

Sarah

11:55

FUNDING ITEMS	BUDGET ALLOCATION (<i>maximums</i>)
1. Butcher paper: <ul style="list-style-type: none"> ● Pacon Duo-Finish Kraft Paper, yellow, red, blue, green, and natural ● Performance Polygon Art paper 	300,000 <ul style="list-style-type: none"> ● A Walmart purchase order has been put together for 2018 overseas shipment ● 3 rolls of white paper from GMarket (PURCHASED)
2. Hotdog Steamer	700,000 <i>We cannot find what we are looking for so Mr. Galles is looking into other options, such as building or purchasing in the US</i>
3. Happel 100 Cup Coffee Urn	195,000 - GMarket (PURCHASED)
5. Recreation Equipment <ul style="list-style-type: none"> ● T-ball set (6 x 22,000) ● Badminton sets (4 x 62,000) ● Soft frisbees (x6) 	500,000 <ul style="list-style-type: none"> ● KidGym IKG1070, p22 (PURCHASED) ● KidGym IKG91607, p12 (PURCHASED) ● Purchase locally
6. Start-up for the BFS Drama Club (<i>props, costumes, sets, etc.</i>)	300,000 , plus Drama Club will staff all remaining PTSO concessions, earning 50% of the profit

New Funding Requests: ABC Countdown to Summer (from ECC and Elementary) PK3-G5
Total amount of request:

Sarah

12:00

- B is for bubbles **25,000 won on gmarket**
P is for popsicles (needed to be frozen by May24th) from Costco - Flavor Ice (200ct for 25,000 won)
- R is for rainbow tie dye kits (3*16,800) **50,400 gmarket** and t-shirts (4,000*25) **100,000 won from aliexpress.com**
T is for treasure hunt. Treasure box from Oriental Trading Co. 19.99usd + shipping

Grand total= Approx 225,000 won *This was unanimously approved.*

<p>Upcoming Events: Follow links for: PTSO Events Calendar, End of Year Volunteering, and Family Fun Day and Garage Sale Volunteering</p> <ul style="list-style-type: none"> ● PTSO Concessions: Middle School Basketball Finals: Wed, May 16th @ 9am <i>Due to the recent and unexpected Middle School Basketball tournament, we have sold out of almost all of our stock. Brian requested that we add chips to our End of Year Volunteering sign-up.</i> ● Family Fun Day and Garage Sale (Link to Planning Meeting Minutes) - May 12th: <i>We still need Volunteers: Father BBQ, Balloon Helpers, and Ticket Booth workers</i> ● Teacher/Staff Appreciation Breakfast: Tues, May 15th (7:00-9:00 am) <i>Please write a Thank You Card with your child(ren) to honor teacher(s) or other BFS staff. These cards will be collaged and displayed for the teachers/staff at the breakfast.</i> ● Senior Celebration Breakfast: Wed, May 30th (7:00-8:30 am) <i>As of right now, there has been a low number of replies</i> 	Sarah	12:05
<p>Uniform Organizing: The remainder of the meeting was spent sorting and organizing uniform items by size and type in preparation for the Garage Sale.</p>	Sarah	12:15
<p>Meeting Adjourned: Thank you! 감사합니다 С п а с и б о ¡Gracias!</p>	Sarah	12:30
<p>Thank you for all you have done to make this community stronger!</p>		

Scroll down for Minutes in Korean.



학부모 교사 모임 (PTSO) 회의 내용 : 2018년 5월 3일



Agenda item		
<p>Call to Order:</p> <ul style="list-style-type: none"> ❖ Board of Directors: <ul style="list-style-type: none"> ➢ Chair: 사라 산체스 암스트롱 ➢ Treasurer: 바네사 알레푸즈 ➢ Concessions Coordinator and Social Media: 브라이언 암스트롱 ➢ Hospitality Coordinators: 캐시 킵 and *Mariana Jimenez ❖ School Representatives: <ul style="list-style-type: none"> ➢ 이안 맥팔레인 (BFS Principal) ❖ Grade Level Parent Representatives: <ul style="list-style-type: none"> ➢ (PK3) Erica McVey, mother of Toby (<i>not in attendance</i>) ➢ (PK4) Angela Suk, mother of Jameson (<i>not in attendance</i>) ➢ (G1) 지니 김, 준호 어머니 ➢ (G3) *Mariana Jimenez-Anzola, mother of Ana Maria (<i>not in attendance</i>) ➢ (G4) Satoko Crockatt, mother of Hana (<i>not in attendance</i>) ➢ (G5) Junga Heo, mother of Elizabeth (<i>not in attendance</i>) ➢ (G6) Suzanne Bowie, mother of Davion (<i>not in attendance</i>) ➢ (G7) Jin Cho, mother of Andrew Lee (<i>not in attendance</i>) ➢ (G10) Hyunji Kim, mother of Steven Choi (<i>not in attendance</i>) ➢ (G11) 폐기 화이트, 크리스 어머니 ➢ (G12) Lili Mercado, mother of Hans (<i>not in attendance</i>) ❖ All others in attendance: <ul style="list-style-type: none"> ➢ Young Cho 	<p>Presenter Sarah</p>	<p>Time 11:30</p>
<p>부산외국인학교 공지사항:</p> <ul style="list-style-type: none"> ● 새로운 보안 절차 <p>등하교 시간 (오전 8:10 에서 8:30 그리고 오후 3:15 에서 3:45) 위 지정된 시간 동안에만 정문이 개방됩니다. 학교 관리자 및 행정실 직원이 통제 및 관리 합니다.</p> <p>등하교 시간 외 위의 명시된 시간 외에는 학교 정문이 잠겨있을 것 입니다. 모든 방문객들은 학교 입구 계단 밑 경비실에서 유효한 신분증을 제출하고 “방문객 명찰”을 받아야 합니다. 행정실 직원들은 방문객 명찰이 없는 방문객들에게 문을 열어주지 않을 것 입니다.</p> <p>제한된 공간으로 인해 학교 주차장은 통학버스와 학교 직원에게만 개방되어 있음을 알려드립니다.</p> <ul style="list-style-type: none"> ● 졸업앨범 공지사항: <ol style="list-style-type: none"> 1. 졸업 앨범은 아직 구입 가능합니다. (40부가 남아있습니다) 2. 많이 판매하는 것이 가격을 계속 낮게 유지할 수 있는 방법입니다. 3. 학생들이 졸업앨범에 서로 사인을 하고 받을수 있도록 해주십시오. 	<p>Sarah & Mr. Morrison</p>	<p>11:35</p>
<p>학기 말 인사말: 이사회, 학부모 대표, 활발히 활동 중인 PTSO 멤버 및 행사 사라는 우리 학교를 지원하고 돕는데 상당한 시간을 할애해주신 회원들에게 감사 인사를 전했습니다. 시간, 아이디어, 기부, 음식, 열정과 에너지를 통해 항상</p>	<p>Sarah</p>	<p>11:40</p>

도와주시는 모든 분들께 감사드립니다. 출석한 모든 학부모 대표들에게도 PTSO 편뱃지를 나눠드렸습니다.

마지막 회의 이후 PTSO 수입 및 지출 내역 검토:

→ 액 시작: 3,066,260 원

- ◆ 에그 헌트 점심: (95,200 원)
- ◆ 도서관 아이스크림 파티 - 논픽션 도전 (72,000 원)
- ◆ 봉사활동 클럽을 위한 피자: (60,000 원)
- ◆ 배드민턴 세트: (243,000 원)
- ◆ TBall 세트 (84,120 원)
- ◆ 종이를과 대량 커피 주전자 (235,820 원)
- ◆ 교복 판매: 20,000 원
- ◆ 스피치 & 디베이트 컨세션 스탠드: 99,500 원 (드라마클럽에서 아직 기부금 계산을 하지 않았음)

→ 결산: 2,395,620 원

참고 : 아래 지원금 신청은 아직 계산되지 않았음 (사진은 [slideshow](#) 참고)

Vanessa

11:50

Budget Update

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Sarah

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<p>Uniform Organizing: The remainder of the meeting was spent sorting and organizing uniform items by size and type in preparation for the Garage Sale.</p>	Sarah	12:15
<p>Meeting Adjourned: Thank you! 감사합니다 С п а с и б о ¡Gracias!</p>	Sarah	12:30
<p>Thank you for all you have done to make this community stronger!</p>		