



Call to Order at 11:36:	Presenter	Time
<p>❖ <b>Board of Directors:</b></p> <ul style="list-style-type: none"> <li>➢ Chair: Sarah Sánchez Armstrong</li> <li>➢ Treasurer: Vanessa Allepuz</li> <li>➢ Secretary: <b>Rotating position</b></li> <li>➢ Concessions Coordinator and Social Media: Brian Armstrong</li> <li>➢ Hospitality Coordinators: Kathy Kim and *Mariana Jimenez</li> </ul> <p>❖ <b>School Representatives:</b></p> <ul style="list-style-type: none"> <li>➢ Iain MacFarlane (BFS Principal)</li> <li>➢ Lauren Harvey (BFS Vice Principal)</li> </ul> <p>❖ <b>Grade Level Parent Representatives:</b></p> <ul style="list-style-type: none"> <li>➢ (PK3) Erika McVey, mother of Toby (not in attendance)</li> <li>➢ (PK4) Angela Suk, mother of Jameson (not in attendance)</li> <li>➢ (G1) Jeannie Kim, mother of Junho Lee</li> <li>➢ (G3) *Mariana Jimenez-Anzola, mother of Ana Maria</li> <li>➢ (G4) Satoko Crockatt, mother of Hana</li> <li>➢ (G5) Junga Heo, mother of Elizabeth Kim (not in attendance)</li> <li>➢ (G6) Suzanne Bowie, mother of Davion (not in attendance)</li> <li>➢ (G7) Jin Cho, mother of Andrew Lee (not in attendance)</li> <li>➢ (G10) Hyunji Kim, mother of Steven Choi (not in attendance)</li> <li>➢ (G11) Peggy White, mother of Chris (not in attendance)</li> <li>➢ (G12) Lili Mercado, mother of Hans (not in attendance)</li> </ul> <p>❖ We still need <b>Parent Representatives</b> for: <b>K5, G2, G8, and G9</b></p> <p><i>We have decided to reach out to the teachers in order to try to fill the unfilled positions.</i></p> <p>❖ <b>Other parents in attendance:</b></p> <ul style="list-style-type: none"> <li>➢ Harumi Higo</li> <li>➢ Soo Ryum Cho</li> <li>➢ Young Cho</li> </ul>	Sarah	11:36
<p><b>Welcome Messages</b></p> <p>→ Thanksgiving 2017 - <a href="#">Thank You Video</a></p> <p>→ Communication from the School:</p> <ul style="list-style-type: none"> <li>◆ <i>Thank you for your fantastic involvement and dedication this year!</i></li> <li>◆ Dec 1st @ 6pm - Elementary Winter Concert</li> <li>◆ Dec 8th @ 6pm - Winter Orchestra Concert</li> <li>◆ Dec 11th @ 2pm - Early Childhood Concert</li> <li>◆ Dec 11th @ 2:30pm - Elementary Science Learning Fair</li> </ul>	Iain	11:40
<p><b>Review of PTSO account movements since the last meeting:</b></p> <p>→ <b>Start Balance: krw 3,479,825</b></p> <ul style="list-style-type: none"> <li>◆ Uniform Sales: krw 20,000</li> <li>◆ Concessions Sales: krw 415,330</li> </ul>	Vanessa	11:45

<ul style="list-style-type: none"> <li>◆ Payout to Middle School Student Council: krw 75,000</li> <li>◆ Expenses: krw 120,000 (turkey BINGO cookies) krw 96,000 (Thanksgiving trees) krw 280,720 (concession stand expenses, includes popcorn to be used in the future)</li> </ul> <p>→ <b>End Balance of non-allocated funds: krw 3,343,435</b></p>		
<p><b>Open Discussion: Parent Career Fair</b>          Hosting a Parent Career Fair was an idea which parents had expressed interest toward in the past. It would take place in the spring and give our students ideas and guidance when choosing courses for the 2018/2019 school year.</p> <p>We discussed a schedule which may work for many members of our community.</p> <p>→ Proposed dates:</p> <ul style="list-style-type: none"> <li>◆ <b>Thursday, March 8th</b> (<i>Brian's birthday BTW</i>) or</li> <li>◆ <b>Friday, March 9th</b></li> </ul> <p>→ Ms. Harvey agreed to communicate our proposed dates to the Parent community in order to select a date which will work best for all</p> <p>We tabled this item for reexamination and planning during January and February.</p>	Iain & Sarah	11:50
<p><b>Upcoming Events:</b></p> <p>→ <b>HS SKAC Basketball Finals:</b> Saturday, December 9th</p> <ul style="list-style-type: none"> <li>◆ MS Student Council will host concessions from 12-3pm             <ul style="list-style-type: none"> <li>● Vanessa will help set-up</li> <li>● Mr. MacFarlane will supervise from 12-1 pm</li> <li>● Brian and/or Ms. Suk will supervise for the remaining 2 hours</li> </ul> </li> <li>◆ We need donations of: <b>packaged chips &amp; homemade baked goods</b> <ul style="list-style-type: none"> <li>● Brian also noted that we are low on <b>soda, cider, and gatorade</b>, all of which sell well</li> </ul> </li> </ul> <p><i>Many people in attendance wanted a special announcement to go home with students requesting donation items for the upcoming SKAC Tournament. BFS followed up with this item and sent out the following communication:</i></p> <p><i>Dear Parents,</i>  <i>The PTSO will be running a concession stand this coming Saturday, December 9th.</i>  <b>PLEASE DONATE DRINKS, CHIPS, ENERGY BARS, and most specially FRESHLY BAKED GOODS!</b>  <i>Our High school basketball team, as well as other SKAC participating schools will be forever thankful.</i>  <i>Thanking you all in advance!</i></p> <ul style="list-style-type: none"> <li>● Microwave Popcorn update - We purchased microwave popcorn @ 2,000krw/bag to replace our lack of chips. However, we do not have a microwave.</li> </ul> <p><i>All were in favor of purchasing a used microwave. Brian volunteered to search on Korea Bridge and other online second-hand sites.</i></p> <ul style="list-style-type: none"> <li>● Sharky's Kitchen will be helping us to provide baked goods at our Concessions during Semester 2</li> </ul> <p>→ <b>BIWA Christmas Bazaar:</b> Saturday, December 9th @ Haeundae Grand Hotel's</p>	Brian & Sarah	12:00
	Sarah	12:10

2nd Floor Convention Hall in the Leisure Building

The following PTSO sponsored activities will be led by the Junior Volunteer Club:

◆ **DIY (Do-It-Yourself) Ornaments**

**Supplies needed:** Pine cones, tacky glue, small felt balls, and festive string.

The Junior Volunteer Club has been collecting pinecones and Ms. Branch donated wood glue. Thank you Ms. Branch!!! You are amazing!

Soo Ryum and Harumi agreed to locate and purchase the balls and string.

These have since been purchased and received. Your receipts were submitted for reimbursement. Thank you!

◆ **Cookie Decorating**

We voted to BUY 100 sugar cookies and the supplies to decorate them. Since the cookies we found were small, we decided to purchase 140 total. Vanessa is in the process of purchasing frosting pens and sprinkles. Sarah purchased zip lock bags. We will set a price of 3,000 krw to decorate a cookie.

◆ **Melted Snowmen: Bottled water with a Melted Snowman label**

- JVC will assemble
- We agreed to purchase 4 cases total

Mariana and Kathy each volunteered to purchase 2 cases each. Also, Lili Mercado donated 2 cases. Please submit your receipts for reimbursement. Thank you all!

→ **RE-VOTE: During our October traditions idea generation**, we voted to sponsor the following traditions for the Winter Holidays:

◆ **PTSO will host classroom visits from Santa and elves as a send-off right before Winter Break on Friday, Dec 15th**

We voted to move forward with this initiative, to purchase a Santa Suit, to ask Mr. Branch to play Santa, and to recruit Student Council members to play the elves. Parents are welcome to play elves as well.

Mr. Branch has agreed. We ordered a suit, but it NOT will be here in time \*(so Kathy will borrow a suit from BIFS). We have also contacted Student Council and are in the process of recruiting elves. Elf hats were purchased at the Daiso. We are still in need of a Santa hat, a belt, and large black boots.

◆ **Sponsor a Winter Holiday door decorating contest**

We voted to change this to a Valentine's Day Door Decorating contest. This will be discussed at our January meeting.

Sarah

12:25

**Review NEW Funding Request** (to be discussed and approved):

→ **Amber Sterr** requested up to 50,000 krw to purchase hot chocolate canisters and small candy canes at Costco, as well as cups at Costco or Daiso. This funding will be used to provide treats at the Elementary Holiday Movie on December 15th, benefitting grades PK3-G5.

We voted to **approve**.

→ **Ann Jones & Laurel Wiehe** requested up to 600,000 krw to cover half the transportation costs for the History Bee & Bowl

We voted to sponsor up to a certain amount if the teachers first requested the necessary funding from the parents. It was decided by the sponsors to forgo this trip

*based on a time crunch and logistical issues.*

**Updates/Announcements:**

- ★ The library is **ALWAYS** looking for **Volunteers** to wrap books! Amy Wesen will be presenting to us in January.
- ★ The PTSO Luncheon followed at 1:00pm at **Cola Mercato in Dalmaji**

Meeting adjourned at 12:30

Thank you!  
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¡Gracias!  
С п а с и б о  
Happy Holidays to all!

Our Next PTSO Meeting is **Friday, Jan 12th @ 11:30 am**  
\*Come one, come all, and bring a friend