



April 25, 2017

PTSO Minutes - 7th and final meeting of the 2016/2017 school year

Suzi Suchyta called our meeting at order at 3:51 pm.

Those in attendance:

- ❖ Officers:
 - Suzi Suchyta (PTSO Chair)
 - Vanessa Allepuz (Treasurer)
 - Sarah Sánchez Armstrong (Secretary)
 - Brian Armstrong (Concessions Coordinator and Social Media)
 - Hilary Dysart (Teacher Representative)
- ❖ Teachers:
 - Alam Virgen (High School Student Council *STUCO Lead)
 - Megan Boyle (National Honor Society *NHS Lead)
 - Chef Oscar
- ❖ Students:
 - MS STUCO Representatives:
 - Chiycon Lee (7)
 - Claire Bae (8)
 - Esther Yang (8)
 - HS STUCO Representatives:
 - Nastya Kim (9)
 - Cindy Lee (11)
 - Tina Wang (11)
 - NHS Representatives:
 - Chaeree Oh (12)
 - Alexandra Myakonkova (12)
 - Lily Suchyta (12)
 - Diana Son (12)
- ❖ Parents:
 - Sookyoung Cho - mother of Hyunjun Park (7) and Seojun Park (8)
 - Savmila Shrestha - mother of Zenith Shrestha (10)
 - Nayumi Nomura - mother of Andy and Neisha Priestly (9)
 - Kathy Kim - mother of Patrick Kim (10)
 - Harami Higo - mother of Hana (8) and Yuri (11) Keenan
 - Kil Ji Woo

I cannot believe that the attendance list filled an entire page! Suzi, equally stunned by the uproarious crowd in her midst, dove right in, failing to introduce us all.

Old Business:

- ❖ A Sincere **Thank you** to all who *helped with the **Egg Hunt** *[donations, stuffing, and hiding]. Your contribution of time and energy is what makes this organization work.
- ❖ **The PTSO sponsored the following events over the past month:**
 - **Breakfast with a Book:** (cost 113,460 krw)
 - **Ice Cream Library Social:** (toppings cost 27,000 krw, plus ice cream)
 - **Elementary Learning Fair:** (cost 28,000 krw)
- ❖ The **2016/17 PTSO funds** went to the following:
 - **Laminator** for the copy room which has arrived: (cost 112,200 krw)
 - **Library books** purchased and will be delivered to the school container: (cost 229,634 krw)
 - **Metal paper holder** with **rolls of colored paper** which will be delivered to the school container: (rack cost 455,000 krw, paper roll cost 243,000 krw)
- ❖ **Update:** PTSO has 3.2 million krw remaining, so we can still accept requests up to 1,000,000 krw

In this moment, Suzi finally introduced herself, albeit late, after a sharp jab to the rib by one fabulous secretary. She then compared her role to that of an ex-substance abuser [uhum, in-um-uh-pro-um-priet]. Way to set the tone Suz.

- **Side-note-hold-that-though:** Sharky's cannot loan us their sound system for the Family Fun Day.
 - Does anyone out there have a sound system?
 - Sookyoung has a small sound system, but perhaps it's capacity to project music over an outdoor crowd would be inadequate.
 - Oscar noted that last year we had a live DJ, but this year we are not willing to take on that cost.
- **And-we-are-back:** Suzi, suggested the PTSO purchase a sound system for the school with the aforementioned 1,000,000 krw.
 - It was suggested that we seek advice from our music gurus Lucas Chapa and Joe Harvey

Suzi then sent a MS STUCO rep out to find Mr. Chapa

- Mr. Virgen noted the quality of the sound system which was rented during the BFS 25th Anniversary BBQ.
- It was commented that this was quite expensive.
- Mr. Lucas Chapa arrived on scene, looking aghast at having been pulled into such a large gathering during his afternoon jam session, and noted that we could rent a sound system for our 1,000,000 krw budget, but perhaps not purchase one.
 - He did note that we have a **FREE PA inside the school**, that can easily project music outside (low volume)
 - This may not be ideal as music via the PA will also play inside.

Coming from an extensive background in public sales both in and out of garages, if you play music while people shop, they are more likely to enjoy themselves, stick around, and purchase.

- Brian Armstrong then spent the remainder of the meeting searching GMarket and other online retailers to become more informed on our purchasing options.

It was noted by more than one person that Mr. Armstrong's cellphone is in fact, pink.

Priority Planning:

→ Family Fun Day / Garage Sale - Saturday, May 20th (from 10am-2pm)

→ Review coordination, jobs, and logistics

★ Garage Sale / Inside Coordination:

- Vanessa will send out the emails and sign up *vendors:
 - *Anyone can have a free table at the event in order to sell their own goods.
 - PTSO will be selling used uniforms for 5,000 won/item.
 - PTSO politely requests a donation from any proceeds raised.
- Sarah will update the 2017 documents, flyers, etc. with the new dates, times, and wording *(which were discussed post-meeting), and give them to Vanessa ASAP.
- NHS will tape the floor and coordinate with the office staff to set up the tables on Friday night, May 19th, so that the event is ready to roll @ 9am.
- HS STUCO will meet the vendors in the parking garage @ 9am on Sat, May 20th and help them carry their items to the gymnasium *using the 2 BFS dollies and the elevator.
- Hilary and Doug Dysart will help to facilitate the break-down and clean-up process on Sat, May 20th at 12 noon.

★ Outdoor Coordinators: Suzi and Savmila:

- PTSO will coordinate/sponsor: Pie-in-the-Face
 - MS STUCO has volunteered to organize the Pre-Pie-in-in-Face-Raffle which will take place 1-2 weeks prior to the Family Fun Day.
 - Students and staff can pay 500 krw to cast a vote for who will receive the *pies-in-the-face*.
 - *Hold-that-thought* for an UPDATE on whipped cream: The commissary does not think that they will have very much whipped cream to donate.

This led to an extremely in-depth and philosophical conversation on the best way to orchestrate the main Pie-in-the-Face event.

- Cindy suggested that we auction-off real pies, as she has seen success with this in another school.
- Suzi had it in mind to sell whipped cream pies for 10,000 krw each, to be thrown while our limited supplies last.
- ★ It was decided that the #1 Elected Teacher will be the recipient of an auctioned real pie.
 - *We need an Auctioneer ([click this link](#)), please contact Vanessa, Suzi, or myself if you have this unique skillset.
- ★ Those teachers ranking 2nd-4th will receive the whipped cream pies for 10,000 krw each.
- ★ The event was scheduled to take place at 12:30 pm.

○ **Henna Art / Face Painting / Tattoos:**

■ **PTSO Coordinator: Sookyong Cho**

- Supplies: Young has 1 or 2 face painting sets, but is in need of
Henna *Please purchase and the PTSO will reimburse you.*
- Prices: 10,000 for a large henna and 5,000 for small henna

- **NHS will Co-lead**, providing 3-4 artists, sufficient face paints, and tattoos

○ **NHS will also coordinate/sponsor:**

■ **Pick-A-Stick Game**

- **Ricki Ahn** has volunteered to be a human target for water balloons. PTSO has sufficient water balloons on stock.

Comment [1]: check name spelling

○ **MS STUCO will coordinate/sponsor:**

■ **Nail polish table**

■ **Parent/Student 3 legged races**

- Will this run all day or be a main event? Please notify Suzi when you decide.

■ **Duck pond**

- All needed supplies should be in the PTSO room.

MS STUCO expressed disappointment that they would not be able to also sponsor a concession stand; however, we reassured them that they have taken on more than their fair share for this event. Ah, to be young and stoked.

○ **HS STUCO:**

■ **Bouncy House:** HS STUCO can help, but a teacher must chaperone.

- Lauren Harvey will recruit teachers to help.

■ **Coordinate playlist for music.**

■ **Help with the Garage Sale in the morning *see above.**

- Suzi asked all organizations: What do you need for prizes?

★ **Food: Oscar will coordinate:**

○ **Menu:** Hamburgers, hotdogs, chips, and soda

- It was suggested that we increase the meal price slightly in order to ensure the purchase of quality hotdogs and hamburgers.

- 2016 price: 7,000 for a meal combo

○ **Shopping:** *Who will do the shopping? This was not decided.*

○ **Logistical needs:**

■ **Equipment** (lighter fluid and charcoal),

■ **Tickets** *food tickets are a separate color than event tickets,

■ **Volunteers** (3 people needed: Mr. Virgen will contact Mrs. Harvey and will provide volunteers if need be).

★ **Ticket sales:**

○ ~~Wristband option *(would not apply to Pie-in-the-Face) vs single purchase tickets~~

○ **Prices?:** Every club will set the ticket number for their prizes.

○ **Meals** should be pre-ordered through the office.

○ **Tickets** can be pre-purchased through the office or purchased on the day of.

- Brian and Sarah will coordinate ticket will-call table.

- Sarah will generate a volunteer sign-up to work this table in 1 hour shifts.

- HS STUCO will help staff this where needed.

Upcoming Event:

- Update for **Teacher Appreciation Breakfast / U.S. Teacher's Day** (May 2nd)
 - ◆ Update on food request email
 - Mrs. Sanchez forwarded the baked-goods request email composed by Brian to Vanessa.
 - Vanessa will send out to parents ASAP.
 - ◆ Teacher thank you letter
 - Hilary is finalizing as per requests by Suzi and will send it to Vanessa for printing and placement on the table.
- BFS Graduation **June 9th** - PTSO donation towards flowers and/or appreciation recognition for active members:
 - ◆ We need to ask Mrs. Kim if a donation needs to be made toward the purchase of the flowers or if the school will be paying for these.
 - ◆ The school gives the parents that help a lot a recognition award.
 - Suzi suggests that we award these at each continuation/graduation ceremony:
 - PTSO will make certificates.
 - Vanessa has the template from last year.
 - We need to generate a list of members who dedicated a significant amount of time to PTSO events.

Upcoming Sports Events:

- ◆ **Thursday, May 18:** MS Basketball Finals
- ◆ We need everything! Mr. Armstrong will send out a donation request email.

Updates/Announcements:

- ★ **Spring Orchestra Concert** is Friday, April 28th @ 6:00pm
- ★ **OPEN FLOOR:** Last announcements or items:
- ★ It was suggested that our officer team get together to discuss bylaws, appointments, and areas for improvement over dinner. If you have good ideas and would like to attend this dinner, please contact Suzi Suchyta (smsuchyta@mac.com)
 - The PTSO would greatly benefit from 1 parent representative from each grade level who volunteers to come to each meeting.
 - A survey would be helpful,
 - *Action item, add to survey: What times will be best for parents?*

[NOTE: In the 2015/16 PTSO Dropbox, there is an [existing survey](#) which I suggest revamping and attaching in the same email as the [Candidacy Form](#), located in the Admin folder of the same year.]

Meeting adjourned @ 5:02 pm

Thank you! 감사합니다 ¡Gracias! Спасибо

